

Gippsland Lakes Coordinating Committee

Community Grants Program Round 4.

**Grant Application**

Applications are to be submitted to:

 Carolyn Cameron

 **No later than 9 am Monday 13th May 2019**

 By mail: East Gippsland Catchment Management Authority

 PO Box 1012

 Bairnsdale

 VIC 3875; or

 By email: grants@egcma.com.au

Please Note: Funding is not guaranteed at this stage. Applications submitted will be assessed against criteria outlined in the Round 4 Gippsland Lakes Coordinating Committee (GLCC) guidelines provided with this application form, and ranked accordingly.

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| **Group Details** |
| Group Name: |  |
| ABN: |  | GST Registered? Yes/No (circle) |
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| **Project Manager Details***Individual with responsibility for managing this project if successful* |
| Project Manager: |  |
| Postal Address: |  |
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| Phone: |  | Mobile: |  |
| Email address: |  |
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| **Eligibility Criteria Check List** *(section 2 of Guidelines)* |
| General Eligibility Criteria *(please tick)* |
| * A ‘not-for-profit’ community based group
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| * The group has a primary focus on natural resource management (NRM)
 |
| * Incorporated or operate under the auspices of an incorporated organisation
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| * Current public liability ($10M) and personal accident insurance (or operate under the auspices of an organisation that carries such insurance)
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| * Able to provide a copy of certificate of currency for insurances, if requested
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| * Submitted all project reports for previous grants/funding to the EGCMA (where applicable)
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| **Project Details** |
| **Project Name:** |  |
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| **Project Description:** (*A concise summary of the proposed project – What are you doing, where are you doing it, how will it be delivered? Approx. 250 words)* |
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| **Assessment**  |
| **Alignment to the Gippsland Lakes Priorities (Eligible or not)** |
| 1. Which high priority value or threat does this project directly target (Guidelines Section 2.2, Table 1 and 2)?
2. Which priority action does this project address (Guidelines 2.2, Table 3)?
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| **Alignment to the Objectives of the GLCC (60 Points)** |
| 1. How will this project maintain or improve the health of the Gippsland Lakes? **(20 Points)**
2. How will this project integrate Traditional Owner knowledge and management? **(10 Points)**
3. How will this project foster cooperation and coordination between organisations with an interest in the health of the Gippsland Lakes? **(15 Points)**
4. How will this project promote awareness of and participation by communities in the management of the Gippsland Lakes? **(10 Points)**
5. How will this project maximise outcomes through leveraging investments? For example - grant money for this project may add to work that has been done in previous projects. **(5 Points)**
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| **Project Impact (20 Points)** |
| 1. Explain how the impacts of this project will have long lasting effects? For example there may be some security through landholder agreements or very strong community support. **(10 Points)**
2. How does this project use the best practice methods for the proposed on ground work? **(10 Points)**
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| **Project Design (20 Points)** |
| 1. Please detail all of the steps you will take in implementing the proposed project. **(20 Points)**
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| **Outputs:** *Quantify what your project will achieve: e.g. 5 ha of revegetation, 3 km fencing, 10 ha weed control* |
| **Output Type**  | **Quantity** | **Unit** |
| E.g. Fence | 5 | km |
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| **Land Ownership and Consent for Project Activities** |
| It is important that in designing and planning your project that you have spoken to and have consent from the appropriate Land Manager to complete the project on their land, regardless of whether the land is in private or public ownership. **Please specify below who is the manager of the land where your project will occur**. If you are unsure of whom the Land Manager is please contact the EGCMA and we can assist with identifying them. See section 4 of the guidelines for contact details. **After making contact with the Land Manager please provide below a summary of what discussion has taken place and any outcomes from this.** |
| **Land Manager Name:** **Discussion:** |
| If the project is successful is consultation with Traditional Owners; or approval under the Aboriginal Heritage Act 2006 and Aboriginal Heritage Regulations 2007 required?  | Yes / No  |

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| **Location of project:** please attach a map or aerial photograph of the proposed project location to this application, or provide GPS coordinates below. |
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| **Part 5. Project Budget***This table must be filled to qualify for project grant funding.* |
| **Project Stage** | **Item** | **Quantity/Type** | **In-kind cash contribution****(cash, equipment use or labour)** | **Funding Requested** |
| EXAMPLEConstruction | Stock fencing (protection of revegetation) | 2km of 5 wire fencing | 3x30m roll wire = $150 (Cash)Tractor 30 hrs x $30/hr = $900 (Equipment)Labour 30hrs x $30/hr = $900 (Labour) | 2km @ $3.50/m = $7,000 |
| EXAMPLEProject Management | Planning | 4 Hrs LandholderEngagement |  | 4hrs x $30/hr = $120 |
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| * All projects must demonstrate some matching contribution by the project proponent (in-kind or cash)
* Larger projects (Project Budget > $10K) must demonstrate that at least 50% of funding is allocated to on-ground works
* Project management costs are to be included in project budget details above – all project management costs need to be directly attributable to the delivery of the project.
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| **Part 6. Group or Organisation Declaration** |
| On behalf of the organisation who is the applicant for this project proposal, we declare:1. The applicant organisation and the project meet the eligibility criteria set out in the Round 4 Gippsland Lakes Coordinating Committee Community Grant Guidelines;
2. All appropriate internal organisational approvals are in place for submission of this application;
3. The organisation supports this application and will, if successful, enter into a funding agreement with the East Gippsland Catchment Management Authority to deliver the project and administer the project’s funding.
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| Project Manager signature: |  |
| Name:  |  | Date: |  |
| Organisation Office Bearer authorised to sign on behalf of the organisation (Must be an individual other than Project manager). |
| Signature |  |  |  |
| Name: |  |  |  |
| Position: |  | Date: |  |
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| **Part 7. Privacy** |
| Personal information supplied by you and/or contained herein is collected, stored and maintained for the purpose of facilitating and administrating this grant process. This information may be disclosed to relevant government organisations or other agencies for the sole purpose of administering the grant for which the information was collected. The information collected is not traded, sold, licensed nor used to commercial marketing purposes. You have the right to access this information. Sites are to be made available for auditing, monitoring or demonstration purposes at the request of EGCMA staff. |